



May 06, 2019

Name: Pinky Bhatt,
College: Invertis University, Bareilly

Letter of Offer

Dear Pinky Bhatt,

Thank you for exploring career opportunities with FM TADKA, Bareilly. You have successfully completed our initial selection process and we are pleased to make you an offer.

Kindly find your offer for the position of **Sales Officer** in our organization for Bareilly Location. Your total compensation including all benefits will be **Rs. 3,00,000/- p.a.** (Rupees Three Lacs only).

We would like you to join us on or before **July 22, 2019**. In case you do not report on the said date, your offer will stand cancelled. A formal appointment letter will be issued to you on your joining the organization (subject to complete documentation). Please report at 0900hrs and get in touch with the Human Resource Department on your joining date to complete all joining formalities. Kindly send softcopies of following documents prior to your joining: -

- Educational Certificates
- Mandatory Identification: PAN Card & Aadhar Card
- Medical Fitness Certificate
- Driving License/ Passport
- Passport size photographs (Soft Copy- in formals)

Kindly provide your confirmation and acceptance of the above offer by sharing a scanned signed copy of this letter. We request you to keep the terms of this offer strictly confidential.

Yours sincerely,
Manoj K. Thakur
Manoj K. Thakur

Head HR

Acceptance of the offer:

I hereby express my willingness to accept this offer and declare that I have clearly understood all the terms and conditions stated in the offer letter.

Name: -

Signature and Date: -

Corporate Office: -

96 FM Tadka Radio Station, Jhalana Institutional Area, Jhalana Doongri, Jaipur, Rajasthan 302004

Registrar
Invertis University
Bareilly

S. Sharma
Director Corporate Relations
Invertis University
Bareilly